



Bay County 4-H Council Scholarship Reimbursement Policy

1. Bay County 4-H youth can apply for a 4-H Advisory Council scholarship up to a 100% of the cost of registration for MSU Extension 4-H sponsored events **only**. Examples include: Kettunen Center Workshops, 4-H Day Camps, 4-H Overnight Camps, 4-H Exploration Days, Capitol Experience etc. A 100% scholarship is not guaranteed the total scholarship award is up to the discretion of the 4-H Advisory Council and based on available funding.
2. Scholarship will be received after attending the event and approval from 4-H Advisory Council.
3. Special requests for pre-event scholarships will be assessed on a case-by-case basis. For any reason if a scholarship is awarded ahead of time and the awardee does not attend event and it is after the deadline to cancel, pre-scholarships participants will be required to repay 100% of the awarded scholarship back to 4-H Advisory Council.
4. Those receiving scholarships are required to make an in person presentation or submit a written report of the event. This report should include the event title and what they learned and enjoyed about attending this event. The in person and or written report must be submitted and or completed within 90 days of the event. Reimbursement will be awarded after this is completed.
5. Scholarship requests/reports can be sent to MSU Extension by fax at (989) 895-4217 or mailed/hand delivered to the MSU Extension office 515 Center Ave. STE G-102 Bay City, MI. Please address Attention 4-H Council:



Updated February 2017

Bay County 4-H Council Scholarship Reimbursement Request Form

This form must be completed and returned to 4-H Council or MSU Extension
no later than 90 days after attending the event.

Name: _____

Address: _____ City: _____, MI Zip: _____

Event Title: _____ Date(s) of event: _____

Total Out of Pocket Registration Cost: \$ _____

Please write a brief description of how this event/training will help you to apply the 4-H H's in 4-H.

HEAD: _____

HEART: _____

HANDS: _____

HEALTH: _____

Bay County 4-H Advisory Council Action

Approved for amount \$ _____

Disapproved Comments: _____

PRESENTATION DATE MM/DD/YY _____

Council Signature: _____

MM/DD/YY _____

Bay County 4-H Council

Scholarship Reimbursement Request Form for Leaders

This form must be completed and returned to 4-H Council or MSU Extension
no later than 90 days after attending the event.

Name: _____

Address: _____ City: _____, MI Zip: _____

Scholarship Requested for: _____ Date(s): _____

Total Registration Cost: \$ _____ Any other funds given: \$ _____

Please write a brief description of how this training will enhance 4-H programs in Bay County:

Bay County 4-H Advisory Council Action

- Approved for amount \$ _____
- Disapproved Comments: _____
- PRESENTATION DATE MM/DD/YY _____

Council Signature: _____

MM/DD/YY _____